Job Advert: Teaching Support Assistant (Temporary until 16th July'27)

Start Date: Once references and DBS are processed successfully
Location: Maple Medical PRU, Cedar Road, Balby, Doncaster, DN4 9HT
Contract: Full Time, temporary until 16th July'27
Pay: Grade 5

About Maple Medical PRU

Maple Medical PRU is a specialist Pupil Referral Unit serving the whole of the Doncaster area. We provide high-quality education and personalised support for children and young people with medical, mental health and special educational needs who may find it challenging to attend mainstream school. Our nurturing environment prioritises wellbeing, tailored learning, and helping every pupil to belong, grow and succeed.

We are deeply committed to recognising each pupil's unique strengths and potential, ensuring they receive the support and opportunities needed to succeed. Our dedicated staff team works collaboratively to maintain a welcoming, safe, and inclusive environment where active learning, positive relationships, and personal growth are at the heart of our practice.

The Role

We are seeking two passionate and skilled teaching support assistants to join our committed and supportive team. This is an exciting opportunity to make a meaningful impact on the lives of pupils who require a bespoke and flexible approach to learning.

Key Responsibilities

- Assist teachers in delivering an adaptive curriculum tailored to pupils' medical and emotional needs.
- Work 1:1 or in small groups with pupils who may have gaps in learning or may need therapeutic input, as and when directed
- Be aware of and follow individual care plans, risk assessments and/or EHCPs of pupils
- Build trusting relationships with pupils
- Follow all safeguarding and child protection procedures
- Provide a safe, supportive and inclusive environment

About You

We're looking for someone who:

- Has experience of working in a school-based setting
- Understands the challenges faced by students with medical needs and demonstrates empathy and adaptability.
- Has strong behaviour-building and relationship-focused skills.
- Is committed to inclusive and personalised education.
- Can work as part of a dedicated and supportive team.
- Brings creativity, enthusiasm, and flexibility to their practice.

What We Offer

- A warm, nurturing, and collaborative workplace where staff are valued.
- Small class sizes allowing for personalised and impactful learning.
- Opportunities for professional development within a highly supportive team.
- The chance to make a real difference to young people's education, wellbeing, and future outcomes.
- A well-resourced, safe, and inclusive environment with a strong commitment to pupil support.

Email completed application form to either Lois Cherrington or Mark Powell:

lois@maplemedicalpru.co.uk

mark@maplemedicalpru.co.uk

Application closing date: Sunday 22nd November 2026

We are committed to safeguarding and promoting the welfare of children and applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate, the role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted Applicants will be required to complete a self-disclosure.

Doncaster Council

Application for Employment

CONFIDENTIAL - The information you provide on this form will be used for recruitment, selection and for employment contract purposes. This form should be used to apply for currently advertised vacancies only.

Please complete this application in black ink or by typing and submit it as stated in the job advertisement

we're supporting AGE POSITIVE

disability confident EMPLOYER

POST APPLIED FOR (It is **essential** that candidates complete all details in this box so their application can be considered)	Job Title:			
	Reference Number:		Closing Date:	
	School:	Maple Medical PRU		

PART A – PERSONAL DETAILS

Last Name:									
First Name(s):									
Address:	(Address Line 1):								
	(Address Line 2):								
	(Address Line 3):								
Town / City:									
Post Code:									
National Insurance Number:									
Date of Birth (dd/mm/yyyy):*									
Contact Phone Number:									
Email Address:**									

* Required to meet DfE Safeguarding Children and Safe Recruitment in Education Guidelines.

** We would prefer to contact you by email throughout the recruitment process, please provide an email address where possible.

Are you currently employed by Doncaster Council (inc. Schools)? If so, please provide payroll number(s) in the additional information box on the next page.	
Are you on Doncaster Council's redeployment register?	
Have you ever been dismissed from a post with Doncaster Council (inc. schools)? If so, please provide details in the additional information box on the next page.	
Are there any dates when you would not be available for interview? If so, please provide details in the additional information box on the next page.	
Are you seeking a guaranteed interview under the disability symbol scheme?	
Are you subject to any NCTL barring or probation order? If Yes, please state from when: _____	

Are you supported by a disability organisation? If so, please say which in the additional information box on the next page.	
Are you entitled to work in the United Kingdom?	
Have you ever been barred from working with children and/or vulnerable adults?	
Are you related to a Councillor or an employee of the Council? If so, please provide the names and relationship details in the additional information box below.	
Do you or a close relative have any financial interest which may conflict with the interests of the Council? If so, please provide details in the additional information box below.	

General Teaching Council (Wales only) number? (or please state n/a)	
Please provide your Teacher reference number?	
Date achieved Qualified Teacher Status (QTS)?	
Have you completed Newly Qualified Teacher (NQT) induction period?	
Date you completed NQT induction period (if applicable)	
Please confirm whether you currently contribute to the Teachers Pension Scheme	
Please confirm whether you have 'opted out' of the Teachers Pension Scheme	
Do you currently pay an Additional Voluntary Contribution to your pension?	
For Head Teacher Posts – if appropriate please confirm the date that you completed or started the National professional Qualification for Headship (NPQH) ***NB*** *– Since 8 February 2012, this is no longer a* ***mandatory*** *qualification for Headship.*	

Please use this section to expand on any of the questions in Part A:

REFERENCES:

	Reference 1 **(Current/Most Recent Employer)**	Reference 2 **(Employer prior to current/most recent)**
Referee Name:		
Job Title:		
Address:		
Email:		
Telephone:		

References will be taken up prior to interview as per Keeping Children Safe in Education guidance

Please note that for positions dealing with children and / or vulnerable adults, Doncaster Council may need to take up references from any previous employers. By submitting this application you are agreeing to this practice.

PART B – INFORMATION IN SUPPORT OF APPLICATION

Secondary, Further Education and Higher Education

Please provide details (including dates) of qualifications achieved:

Institution/ Awarding Body	Dates (dd/mm/yyyy)	Qualification/ Training

Details of In-Service Training Courses

Please include short courses, apprenticeships and any other training that supports your application and demonstrates your continuous professional development:

Training Provider	Dates from/to (dd/mm/yyyy)	Subject	Qualifications Obtained (if applicable)

Professional Learning (CPD)

Please give details (including dates) of subsequent qualifications, training or research:

Current Post

Please provide details of your current or most recent post (if not currently employed):

School, College or Educational Establishment:	Local Authority:	No. On Roll:	Dates (From & To) (dd/mm/yyyy)	Post and Age Ranges Taught / Grade:	Reason for Leaving:

Salary per annum:		Salary Point / MPS / UPS:		Leadership / AST Salary:	
TLR:		Other allowance:		Details:	

Please provide details of any breaks in employment:	None

Teaching Experience / Employment

Excluding your current post (above), please list in chronological order and indicate full or part-time (including gaps in employment):

Applicants for first teaching post should give details of teaching practice

School, College or Educational Establishment:	Local Authority:	No. On Roll	Dates (From & To) (dd/mm/yyyy)	Post and Age Ranges Taught / Grade:	Reason for Leaving:

Additional Information in Support of your Application Using the Job Description and Person Specification please explain how your knowledge, skills and experience relates to the post for which you are applying. These may have been gained through paid employment, domestic responsibilities, voluntary/ community work, spare time activities, education and training. If necessary you may provide further required information on a separate sheet:			
Signed		Date	

PART C - RECRUITMENT & EQUAL OPPORTUNITIES MONITORING

Please note - this page will be detached and is not part of the selection process

The information collected in this form is used for statistical monitoring purposes and will be recorded on a computer database. Access to this information will be security controlled.

Last Name:		**First Name(s):**	
Job Title:		**Ref Number:**	
Nationality (please state)			

Gender:	
Female	
Male	
Trans-Gender	
Prefer not to say	

Sexual Orientation:	
Bisexual	
Gay Man	
Gay Woman / Lesbian	
Heterosexual	
Prefer not to say	

Age Band:	
16-24 years	
25-34 years	
35-49 years	
50-54 years	
55 and over years	
Prefer not to say	

Do you consider yourself to have a disability?	
Yes	
No	
Prefer not to say	

Where did you see the vacancy advertised?	
www.jobsdoncaster.co.uk	☐
www.jobsgopublic.com	☐
Doncaster Council Intranet	☐
Other Website	☐
Doncaster Free Press	☐
Yorkshire Post	☐
National Newspaper	☐
Professional Magazine	☐
Jobcentre Plus	☐
Doncaster Council Jobshop	☐
Library / Customer Service Centre	☐
Council Vacancy Bulletin	☐
Other	

Ethnic Origin:	
White	
• British	
• Irish	
• White Other	
Asian or Asian British	
• Bangladeshi	
• Indian	
• Pakistani	
• Any Other Asian	
Black and Black British	
• African	
• Caribbean	
• Any Other Black	
Mixed	
• White & Asian	
• White & Black African	
• White & Black Caribbean	
• Any Other Mixed	
Other	
• Chinese	
• Any Other	
• Prefer not to say	☐ (Refu)

Religion / Belief:	
Buddhist	
Christian	
Hindu	
Jewish	
Muslim	
Sikh	
Other	
None	
Prefer not to say	



